

## **Vice President Public Relations**

The Vice President Public Relations is the fourth ranking club officer.

### **Outside of the club meeting:**

- Promote the club to local media and nearby communities;
- Produce and distribute a club newsletter at least monthly;
- Promote membership programmes;
- Attend other Toastmasters' events.

### **At the club meeting:**

- Announce upcoming events and programmes;
- Ask for contributions to the newsletter.